

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **March 13, 2017** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:30 p.m.

Present BOE Members:

Nick Gilberts

Cassie Hubanks

Kyle Kozelka

Lynn O’Kane

Christine Panka

Duane Rogers

Devan Toberman

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Kyle and seconded by Nick to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS:

- A. Achievement Gap Reduction mid year data

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

B. Approval of Minutes

1. 02.06.2017 Special Meeting
2. 02.13.2017 Finance Committee Meeting
3. 02.13.2017 Regular Board Meeting
4. 02.15.2017 Special Meeting
5. 02.20.2017 PECA Committee Meeting
6. 02.21.2017 PECA Committee Meeting

7. 02.27.2017 Special Meeting
 8. 02.27.2017 Policy Committee Meeting
- C. Personnel
1. Resignation
 - a) Jessica Miranda BAK Aide
 - b) Alex Osterkamp MS/JH Football
 - c) Brittany Wallace BAK Aide
 2. Approval
 - a) Kelly Hamann BAK Aide
 - b) Shauna Strandlie BAK Aide
 - c) Sarah Adrian BAK Secretary
 - d) Ken Quick MS/JH Football
 - e) Mike Wallace MS/JH Track
 - f) Allison Klein HS Track
- D. Youth Options (if any)

Motion by Kyle and second by Devan to accept consent agenda items; passed unanimous with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS (These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 03.27.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
2. 03.27.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
3. 04.10.2017 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. 04.10.2017 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. 04.19.2017 Groundbreaking Ceremony, High School grounds, 12:00 Noon
6. 04.24.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
7. 04.24.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Information Items

1. March 15, 2017; WASB Take it to the Capitol; Madison, WI
2. March 25-27, 2017; WASB-NSBA Convention; Denver, CO
3. April 4, 2017 Spring Election
4. April 18-20 (specific date TBD) New Board Member Gatherings, Location TBD

5. April 24, 2017: Appoint District Representative for CESA, Election of School Board Officials, New School Board members take Official Oath, and New School Board Members take Office
6. April 28, 2017; Full-Time Open Enrollment: Parent Application Deadline
7. April 30, 2017; Deadline for Providing Notice of Preliminary Non-renewal of Teacher Contracts
8. May 15, 2017; Deadline for Providing Notice of Non-renewal of Teacher Contracts

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Building Tomorrow's Workforce
2. Update on building additions
3. Update on Higher Education options: Upper Iowa and SWTC

B. Community Connections and Celebrations

1. FFA donation fundraiser of \$500, Girls' BB donation fundraiser \$1655, BV and HS Staff collected \$475 and BAK Staff Collected \$ for the Jennifer U'Ren (Mary Steiner) family.
2. 3M Took students to the movie Hidden Figures as well as held the Mathcounts contest. Bluff View did very well with the top three individuals and the top five teams.
3. Dr. Seuss Night
4. Lunch with the Chief
5. State bound wrestlers and cheerleaders to visit Bluff View
6. Youth Dance Camp Performance at HS Basketball Game

IX. OLD BUSINESS (action if appropriate)

A. Arts Midwest World Fest Agreement

Motion by Duane and second by Cassie to enter into agreement with Arts Midwest; passed unanimous with all in favor.

- B. Update on deed work for high school property
- C. Naming and Fundraising Services WASB

Motion by Nick and second by Lynn to contract up to \$4000.00 with WASB on fundraising policy services; passed unanimous with all in favor.

D. Class Night/Scholarship Night

Motion by Christine and second by Duane to approve changes as proposed for Class Night 2017, district to pay, not to exceed 2500.00, for the cost of a meal for the senior student and their two guests, plus one ticket for each scholarship presenter; passed unanimous with all in favor.

- X. NEW BUSINESS (action if appropriate)
- A. Any items removed from Consent Agenda for further discussion
 - B. Capital Referendum Projects Update
 - C. Policy Committee recommends the following change in Employee Handbook language:

10.03 Overused PTO Leave

A ~~new~~ first year employee in the district may borrow up to ~~30~~ 5 days of paid time off leave ~~for a medical emergency~~ from future years leave accumulation. If an employee leaves the school system prior to the completion of his/her contract term or the school year for an individual teacher and had used all leave, a sum equal to the leave days not earned would be deducted from the remaining pay.

Motion by Christine and second by Kyle to approve change in Handbook 10.03 language, starting 7/1/2016; passed unanimous with all in favor.

- D. Carl Perkins Consortium Contract CESA #3

Motion by Nick and second by Cassie to approve CESA Perkins contract; passed unanimous with all in favor.

- E. Cooperative Agreement with Wauzeka-Steuben Share Librarian

Motion by Christine and second by Devan to approve agreement with Wauzeka-Steuben; passed unanimous with all in favor.

- F. End of Semester AGR (SAGE) Review

- G. CESA #3 Service Agreement

Motion by Nick and second by Kyle to approve 2017-2018 CESA agreement; passed unanimous with all in favor.

- H. Procurement Cards

Motion by Christine and second by Duane to approve the use of P-Cards; passed unanimously by roll call.

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Kyle Kozelka

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

I. Approval Retirement Agreement

1. Louise Wachter
2. Phil Stiemke
3. Karen Reilly

Motion by Devan and second by Cassie to approve 3 retirement agreements; passed unanimous with all in favor.

J. Grants & Donations read into record and approved (if any)

1. \$150.00 Eagles Telethon

K. Possible purchase of small enclosed trailer to be pulled by van for activities etc.

Motion by Duane and second by Nick to approve the purchase of a small enclosed trailer to not exceed \$4000.00; passed unanimous with all in favor.

L. Possible addition of an extra-curricular Orchestra Club

Next month; will bring back a budget and expected Board support for an Orchestra Club

M. Auditor Contract

Motion by Christine and second by Devan to approve contract with Johnson-Block for Auditing; passed unanimous with all in favor.

N. Student Travel (if any)

1. HOSA
2. FFA

Motion by Nick and second by Devan to approve two groups under student travel; passed unanimous with all in favor.

O. Committee Meeting Reports by Board members (action if appropriate)

1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
2. Policy Committee
3. Building & Grounds
4. Finance
5. Legislative Advocacy

P. Parking Lot (Items for future agenda)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of

Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Individual Employee Request
- B. Discussion on negotiations on possible future external contract
- C. Discussion on potential legal issue
- D. Negotiations with health insurance company
- E. Negotiations on compensation for training services
- F. Individual employee access to insurance issue
- G. Student activity issue

Motion by Cassie and seconded by Devan to go into closed session at 8:13 p.m.; passed by roll call with all in favor.

Present BOE Members:

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Kyle Kozelka

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

XII. RETURN TO OPEN SESSION

Motioned by Christine and seconded Nick to return to open session at 9:28 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Christine and seconded by Duane to approve contract with WEA for health insurance for 2017-2018 with 3.5% increase; passed unanimously with all in favor.

Motion by Christine and seconded by Kyle to approve athletic training contract with Crossing Rivers; passed unanimously with all in favor.

XIV. ADJOURNMENT

Motion by Devan and seconded by Cassie to adjourn meeting at 9:34 p.m. Passed unanimously with all in favor. Meeting Adjourned.

A handwritten signature in black ink, appearing to read "Duane", written over a horizontal line.

President

Notes taken by Drew Johnson